

Stepping Stones Preschool &  
Childcare Center L.L.C.

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May 22, 2020

Dear Families,

As more families can return to work, we would like to share a few changes to our policies to help keep our families and staff safe and healthy. Thanks in advance for your cooperation! A more detailed plan is available upon request.

Please sanitize your hands and you child(ren)'s upon entering the building. We ask that 1 parent/guardian come in at drop off and pick up. Please do not go past the marked area inside the door. If you see a family inside the door, please wait to enter until they leave. Instead of signing children in, we ask that you email your child's arrival and departure time to [misstrisha@steppingsotnestawas.com](mailto:misstrisha@steppingsotnestawas.com).

A staff will greet you and monitor your child's health and will take the child's temperature. The CDC states that fever is the key indicator for young children. If a child's temperature is above 100.4 degrees, the child should be excluded from care. Cough and/or diarrhea will exclude the child from care also. During this time, we also require that you inform us if your child been in close contact with a person who has COVID-19 (If yes, the family should self-quarantine for 14 days.) Also please let us know if your child felt unwell in the last 3 days (persistent cough, temperature, difficulty breathing, cold, diarrhea and/or vomiting) children appear ill or "not themselves." If possible, children should leave care right away if they are ill. We will isolate child exhibiting symptoms in the office until the child can be picked up.

If a staff member or child has a fever or a cough, we have updated our illness policy. At this time, it is recommended that children and staff be fever free for 72 hours before returning to care (even if other symptoms are not present).

If a staff member or child exhibits multiple symptoms of COVID-19, you suspect possible exposure, or an individual tests positive for COVID-19, the individual must stay home until: They have been fever-free for at least 72 hours without the use of medicine that reduces fevers AND other symptoms have improved AND at least 10 days have passed since your symptoms first appeared. You will be notified if a child, staff, and/or family member test positive for COVID-19.

We will practice social distancing by limiting groups and keeping groups consistent with children and staff. Whenever possible, we will keep group sizes below 10 for 3-12 years of age, no more than 4 for our infants, and 8 for our toddlers.

Please limit the number of items brought into the facility because this can be a way to transmit the virus. Personal items will be placed in the child's cubby or bin to be used at naptime or as needed. If possible, a comfort item should remain at the childcare facility to avoid cross contamination from another site. Items should be washed at least weekly.

We will continue to use appropriate personal protective equipment (PPE). Per the CDC, childcare providers do not need to wear N95 or surgical masks, smocks, or face shields, however, we will continue to use other protective equipment as appropriate. The CDC states that if we maintain consistent groups, children do not need to wear a mask.

We also recommended that children should be up to date with current vaccination schedules to protect from vaccine-preventable infectious disease outbreaks, including influenza.

In this unprecedented time, we are here to discuss any concerns or questions you. We want you and your child to feel safe and protected.

Sincerely,

*Trisha Szatkowski*

Trisha Szatkowski  
Owner/Director